



## Individual Grant Application

**Deadline:**  **CYCLE 1 June 20, 2008** or  **CYCLE 2 November 14, 2008.**

Application must be postmarked or hand delivered by 5 pm to: Prince George's Arts Council  
6525 Belcrest Road, Suite 132  
Hyattsville, MD 20782.

### I. Personal & Project Information

*Note: Please check grant category requested. PGAC does NOT fund projects slated for summer 2008. PGAC does NOT fund more than 50% of project costs unless total requested is \$1,000 or less.*

- Production/Presentation                       Professional Development  
 Work in Progress

#### Artistic Discipline

- Choreography/Dance     Music: specify genre  
 Design Arts: specify discipline                                       Literature  
 Film/Media     Theater  
 Visual Arts: specify medium

#### Artist Information

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address (Home) \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_

Address (Studio) \_\_\_\_\_

\_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Studio \_\_\_\_\_ Mobile \_\_\_\_\_

Email: Preferred \_\_\_\_\_ Alternate \_\_\_\_\_

County Council District \_\_\_\_\_ MD Legislative District \_\_\_\_\_

School Board District \_\_\_\_\_ US Congressional District \_\_\_\_\_

*Individual grants are designed to support artists who have lived in Prince George’s County, Maryland for two years or longer. To verify that you meet the residency requirements, include a copy of one of the documents indicated. Please check one:*

- Driver’s License
- Automobile Registration
- Voter Registration
- Utility Bill

Have you received a grant from PGAC? Yes\_ No\_. If Yes indicate years: 2004\_\_\_ 2005\_\_\_ 2006\_\_\_ 2007\_\_\_ 2008\_\_\_. **Please Note: Previous funding does not guarantee additional funding.**

**Project Summary**

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**II. Project Narrative**

*Please check grant category and discuss applicable information as outlined below. Do not exceed 5 pages.*

**Production/Presentation—CYCLE I JUNE 20, 2008**

- a. Describe your experience creating work for audiences.
- b. Describe the performance(s) or exhibition(s) for which you are requesting funding.
- c. Describe the project goals and plans including a timetable and schedule of events.
- d. Describe the venue at which your project will be presented. If possible, include a signed letter of commitment from the host venue.
- e. Describe your creative objectives, including a discussion of your production values.
- f. How will success be defined?
- g. What methods of evaluation will be used?
- h. How does this project serve to bridge the gaps between generations, races, cultures or communities?
- i. How is your project unique or innovative?
- j. How does the project contribute to your artistic growth and development?
- k. What is the expected community impact of your project?

□ **Work in Progress-CYCLE I June 20, 2008**

- a. Describe your experience creating works for audiences.
- b. Include a detailed list of performances and/or exhibitions. If available, you may provide two local media reviews of your work. You may also enclose one example of promotional, curatorial or educational material that offers insight into your work.
- c. Describe in detail the project for which you are requesting funding. How does this funding impact your project?
- d. Describe the project plans and goals including a timetable for completion.
- e. How does this project impact your creative objectives?
- f. How does this project expand and/or enhance your creativity?
- g. How is this project unique or innovative?
- h. If your project is collaborative, please provide biographical/artistic information about creative partner(s).
- i. Since these funds support work in progress, how will you define success?
- j. What method of evaluation will you use?

□ **Individual Professional Development-CYCLE 2 November 14, 2008**

- a. Describe your experience creating work for audiences.
- b. Include a detailed list of performances and/or exhibitions. If available you may provide two local media reviews of your work. You may also include one example of promotional, curatorial or educational material that offers insight into your work.
- c. Describe your most significant professional challenge.
- d. Describe the seminar/workshop, training proposed to address that challenge. Enclose copies of all registration information or related printed material
- e. Describe the services or consultancy you propose to acquire to address that challenge. A signed letter of commitment including rates and length of service must be attached.
- f. If your project includes the purchase or production or management software, please attach detailed information.
- g. Discuss the impact and outcomes you hope to achieve through the acquired skills or enhanced capacity.
- h. How does this activity relate to your personal professional development strategy?
- i. How will this activity enhance your creativity and artistic growth?
- j. How will you evaluate the impact of this activity?

**III. Project Budget**

**Personnel**

*Itemize honoraria and fees for all project personnel*

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**PGAC Request: \$** \_\_\_\_\_

**Personnel Sub-Total: \$** \_\_\_\_\_

**Supplies and Materials**

*Please specify and itemize*

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**PGAC Request: \$** \_\_\_\_\_

**Supplies & Materials Sub-Total: \$** \_\_\_\_\_

**Fees/Services**

*Please specify and itemize*

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**PGAC Request: \$** \_\_\_\_\_

**Fees/Services Sub-Total: \$** \_\_\_\_\_

**Travel**

<i>Name of Traveler</i>	<i>From</i>	<i>To</i>	<i>Amount</i>
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**PGAC Request: \$** \_\_\_\_\_

**Travel Sub-Total: \$** \_\_\_\_\_

**Marketing and Public Relations**

*Itemize for all relevant project/program costs*

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**PGAC Request: \$** \_\_\_\_\_

**Marketing & P R Sub-Total: \$** \_\_\_\_\_

**Production/Presentation Costs**

*Please specify and itemize*

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**PGAC Request: \$** \_\_\_\_\_

**Production/Presentation Sub-Total: \$** \_\_\_\_\_

**Other Project Costs**

*Please specify and itemize*

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**PGAC Request: \$** \_\_\_\_\_

**Other Costs Sub-Total: \$** \_\_\_\_\_

**TOTAL COSTS**

**PGAC Request: \$** \_\_\_\_\_

**Project Total: \$** \_\_\_\_\_

**Project Income**

Source(s) \_\_\_\_\_

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**Sub-Total: \$** \_\_\_\_\_

**In-Kind Income/Contributions**

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**Sub-Total: \$** \_\_\_\_\_

**Total Income: \$** \_\_\_\_\_

**IV. Verifications**

The undersigned requests the support of the Prince George’s Arts Council and verifies the accuracy and completeness of this application.

Signature\_\_\_\_\_ Date\_\_\_\_\_

Name\_\_\_\_\_

The Prince George’s Arts Council is committed to ensuring that all employees, grantees, and program participants receive fair and equal treatment. The Council shall be in full compliance with the principles of equal employment opportunity and in accordance with applicable federal, state and local laws shall not discriminate against individuals because of race, national origin, ancestry, gender, sexual orientation, gender identification, political affiliation, disability, marital status, or artistic philosophy. The Council shall not conduct business or contract with grantees or programmatic partners who are not in accordance with this policy.

The undersigned agrees to comply with the above statement. I understand that failure to do so will jeopardize any future funding requests.

Signature\_\_\_\_\_ Date\_\_\_\_\_

Name\_\_\_\_\_